

Town of Canterbury
Board of Selectmen
October 17, 2011

Selectmen Present: Bob Steenson – by telephone
Briggs Lockwood
Tyson Miller
Town Administrator: Roger Becker

The meeting was called to order at 6:02 PM.

Checklist Supervisor Mary Kerwin and Kathy Fife attended the meeting.

Mary explained that she was present to ask the Selectmen to replace Brenda Murray who has moved to Concord. Bob asked if Kathy would have to run for the position again in March. Mary explained that yes she would, the appointment would only fill the remainder of this year. The Board approved the request. Mary stated that Brenda served the Town for over 20 years and asked that a formal recognition be made.

The Board thanked Mary and Kathy for coming in.

Bob asked Roger the status of adding property owner names to the Tax Maps. Roger believes that the initial cost would be approximately \$3,000 with an annual fee. No decision was made on proceeding.

Road Agent Phil Stone attended the meeting for his regularly scheduled meeting with the Board.

Phil reported that Baptist Road will be closed during the day with one lane open at night while the State replaces a culvert.

Phil updated the Board on the bridge on Old Tilton Road. Michie Corporation is building the structure now. Bob asked if the Asphalt plants are still open, would he be replacing the bridge this year? Phil stated that he probably will, providing the curing period would not be too late in the season and the weather holds. Phil reported that it may take up to 2 weeks to remove the existing bridge; the new bridge may not be ready until mid-November. Ty asked if Michie would hold the bridge until spring. Phil replied yes and at the same price. A brief discussion was held on encumbering the money until next year. Phil will keep the Selectmen updated on progress. Phil noted that they would be installing a wooden guardrail as it is more aesthetically pleasing.

The Board asked Phil if he would be able to move the irrigation reels into the barn. Phil will take a look at it.

Bob reported that he spoke to Transfer Station Manager Adrienne Allaire. Adrienne would like to hold a "Household Hazardous Waste Day." There is enough money in the budget; this may be the year to do it. Bob suggested that we could purge Town Buildings as well, including the pesticide room in the long barn at Intervale Farm. Phil will discuss the schedule with Adrienne.

The Board discussed with Phil a letter that was received from the Blackstone's Attorney regarding the condition the property was left in. Bob explained that when we have an itemized list of materials and labor, it will be forwarded to our attorney.

Phil reported that there was a burial this past weekend at the cemetery. Hughie's backhoe was down so Phil used the Town's backhoe to help him out.

The Selectmen reviewed the Highway Department Budget with Phil. Phil explained that he would like to replace one of the trucks next year.

Fire Chief Pete Angwin attended the meeting for his regularly scheduled meeting with the Board.

The Board thanked Phil for attending.

Pete asked if the condensate pumps in the Municipal Building are going to be repaired. Ty is in the process of contacting some vendors. Pete explained that the current condensate pumps are too small and has been told that there is not enough room to install larger ones. Ty and Bob will look at them on Friday.

Pete reported that the pavement on the end of the Municipal Building driveway is starting to break up.

Pete stated that he has applied for \$237,000 worth of grants for air packs, exhaust removal system for the trucks and thermal imaging. Pete explained that the initial review of the grant application will be done by December 1st with a final review next spring.

Pete reported that currently any medical supplies used on a joint call are being replaced by Penacook Rescue providing it is something that can be obtained from the hospital. This may or may not be legal. Jon Camire is looking into this.

Briggs asked about the call volume. Pete explained that currently it is a little below last year.

The Board thanked Pete for attending.

Police Chief John LaRoche attended the meeting for his regularly scheduled meeting with the Board.

John explained the Officer Ashland has used up his 1300 hours allotted for Part-time officers. John has not replaced Santo and would like to hire someone to work a few shifts per week. He has someone in mind. This individual works for Marine Patrol and his season has ended. John has worked with him outside of law enforcement and finds him to be trustworthy and dedicated to whatever job he is doing. John will check his budget prior to going forward.

John reported that he will be looking to replace the radios in the Department. The Highway will need to replace theirs in 2012. John would like to partner with them with the hopes of getting a better deal. John will also be looking to replace two computers with laptops. John also stated that he will be looking to replace the Crown Vic in 2013.

A brief discussion was held on updating the CIP.

The Board thanked John for attending.

Chris Booth attended the meeting to discuss the Intervale Farm property.

Ty made a motion to enter into non-public session at 7:15 pm to discuss a real estate transaction. Briggs seconded the meeting. All in favor by roll call, motion carried.

Ty made a motion to exit the non-public session at 7:48 PM and to seal the minutes until such time the business has been concluded. Briggs seconded the motion. All in favor by roll call, motion carried.

The Selectmen discussed the renewal of the Discretionary Conservation Easement on Canterbury Woods. Briggs suggested that the Board contact the owners of Canterbury Woods to review the easement with them.

A brief discussion was held on the use of Land Use Change Tax revenue that currently goes into the CCC trust fund. It was suggested that perhaps the revenue be used to partially offset the annual principal payments on the Gold Star debt if the property is not sold or leased.

The Board will begin a review of the Comcast contract.

Ty reported that Chris Saltmarsh of Second Wind water systems has proposed to take care of the water odor for \$4,810. A brief discussion was held on possibly put this as a warrant article. Ty will communicate back to Chris Saltmarsh and let him know that this will be put in a warrant article for next year.

A brief discussion was held on instituting a computer policy.

Bob ended his phone call to the Board.

The Selectmen signed:	Accounts Payable Manifest
	Payroll Manifest
	Welfare Manifest
	2 Interfund Transfers
	2012 Maintenance Agreement with Cartographics

Jan will get together a schedule of the Town Buildings use for the Selectmen to review.

Briggs stated that he believes that the Board should have a dedicated meeting place. A long term plan would be to have a conference room at the Sam Lake House.

The Selectmen reviewed the minutes of the October 3, 2011 meeting. Ty made a motion to approve the minutes as amended. Briggs seconded the motion. All in favor by roll call, motion carried.

The Selectmen reviewed the minutes of the non-public session of the October 3, 2011 meeting. Briggs made a motion to approve the minutes as amended. Ty seconded the motion.

The next scheduled meeting will be held on November 7, 2011 at the Meeting House at 6:00 PM. Briggs made a motion to adjourn the meeting at 9:20 PM. Ty seconded the motion.

Respectfully submitted,

Jan Stout
Administrative Assistant